



## VILLAGE BOARD MEETING MINUTES

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**Date:** Tuesday, December 19, 2023  
**Location:** Sherman Village Hall, 401 St John's Drive, Sherman IL 62684  
**Time:** 6:00pm  
**Type:** Regular Meeting of the Sherman Village Board of Trustees

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### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee; Kevin Schultz, Trustee

Excused Absence: Bret Hahn, Trustee; Brian Long, Trustee; Krista Sherrock, Trustee

### OFFICIALS IN ATTENDANCE

Joe Craven, Corporate Counsel, Michael Stratton, Deputy Clerk & Village Administrator;  
Tiffany, Craig Bangert, Chief of Police; Mike Moos, EMA Director

### PUBLIC IN ATTENDANCE (From Sign-In Sheet)

No one signed in.

### OPENING

1. Roll Call. Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter noted that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Trustee Gray led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Gray, seconded by Trustee Bull. Voice Vote with the Ayes having it 4/0. Motion passed.*

## **CLERK'S REPORT**

1. Presentation of Minutes of December 5, 2023 Regular Board Meeting Minutes. Minutes of the December 5, 2023 Regular Board Meeting Minutes were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the minutes of the December 5, 2023 Regular Board Meeting Minutes as presented by the Clerk was made by Trustee Bull, seconded by Trustee Gray. Roll Call Vote Ayes having it 4/0. Motion Passed.*
2. Semi Annual Review of Executive Session Minutes. President Clatfelter asked if there were any objections to keep the executive session minutes closed from public inspection. There being none, President Clatfelter requested a motion to approve. *Motion to have the Executive Session minutes of the Village remain closed from public inspection was made by Trustee Gray, seconded by Trustee Bull. Roll Call Vote Ayes having it 4/0. Motion Passed.*
3. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the Warrants presented by the Clerk. Trustee Schultz asked the warrants for E-Ones. Administrator noted the purchase and installation of e-ones was part of the grinder pump update program. There being no further questions, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the warrants as presented by the Clerk was made by Trustee Schultz, seconded by Trustee Bull. Roll Call Vote Ayes having it 4/0. Motion Passed.*

## **TREASURER'S REPORT**

No Treasurer's Report.

## **ENGINEERING REPORT**

No Engineering Report.

## **LEGAL REPORT**

No Legal Report.

## **VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT**

No Administrator's Report.

## **PRESIDENT'S REPORT.**

1. Ordinance Re: Illinois Paid Leave Act. President Clatfelter requested legal counsel brief the Board on the Ordinance. Counsel Joe Craven addressed the Board noting the act that takes affect January 1, 2024 and the ordinance that exempts the Village as a home-rule authority from the provisions. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *Motion to approve Ordinance #23-16 regarding the Illinois Paid Leave Act as presented. Motion by Trustee Gray, second by Trustee Bull. Roll Call Vote with Ayes having it 4/0. Motion Passed.*
2. Ordinance Re: Purchase & Finance 2 Ford F150s with Accessories for Public Works. President Clatfelter addressed the Board about the purchase of 2 Ford F150s to replace current vehicles in Public Works that will be surplusd next month. Administrator Stratton note that

Approved January 23, 2024

area banks were notified to submit finance bid and that three responded with Bank of Springfield the lowest at 5.15%. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *motion to approve Ordinance #23-17 to Purchase & Finance 2 Ford F150s for the Department of Public Works. Motion by Trustee Graby Trustee Bull. Roll Call Vote with Ayes having it 4/0. Motion Passed.*

3. Resolution Re: Purchase & Finance 2 Ford F150s with Accessories for Public Works. President Clatfelter addressed the Board about the purchase of 2 Ford F150s to replace current vehicles in Public Works that will be surplus next month. Administrator Stratton note that area banks were notified to submit finance bid and that three responded with Bank of Springfield the lowest at 5.15%. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *Motion to approve Ordinance #23-17 to Purchase & Finance 2 Ford F150s for the Department of Public Works. Motion by Trustee Gray, second by Trustee Bull. Roll Call Vote with Ayes having it 4/0. Motion Passed.*
4. Resolution Re: Disposal of Certain Items of Personal Property. President Clatfelter addressed the Board about the Board issued ipads that are no longer in good operation and of little value as there are older models and are having issues with updates in technology. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called *Motion to approve Resolution 23-19 Disposal of Certain Items of Personal Property. Motion by Trustee Gray, second by Trustee Bull. Roll Call Vote with Ayes having it 4/0. Motion Passed.*
5. Resolution Re: Use Agreement with City of Springfield for Use of Shooting Range Facility. President Clatfelter addressed the Board about the agreement renewal with City of Springfield and its firing range for Sherman Police use. Administrator Stratton the Resolution is for 5 year term. President Clatfelter asked if the Board had any questions. There being none, President Clatfelter called for a *Motion to Approve Resolution 23-20 Use Agreement with City of Springfield for Use of Shooting Range Facility. Motion by Trustee Bull, second by Trustee Gray. Roll Call Vote with Ayes having it 4/0. Motion Passed.*
6. Discussion & Possible Action Re: 2024 Annual Board Meeting Calendar. President Clatfelter addressed the Board noting the annual requirement to approve the 2024 annual Board Meeting schedule. Administrator noted that the January 2024 meeting will be held on January 9, 2024 due to the New Years Holiday. President Clatfelter asked if there were any questions of the Board. There being none, President Clatfelter called for *Motion to Approve the 2024 Board Meeting Calendar as presented by the Deputy Clerk. Motion by Trustee Gray, second by Trustee Bull. Roll Call Vote with Ayes having it 4/0. Motion Passed.*

## **COMMITTEE REPORTS**

No Committee Reports.

## **SHERMAN POLICE DEPARTMENT REPORT**

No Police Report.

**EMERGENCY MANAGEMENT AGENCY REPORT**

No EMA Report.

**DEPARTMENT OF PUBLIC WORKS REPORT**

No PW Report.

**NEW BUSINESS**

No new business.

**OLD BUSINESS**

No old business.

**CIVIC ORGANIZATIONS**

No Organizations Scheduled.

**PUBLIC COMMENT**

President Clatfelter noted there was no one that signed in to address the Board.

**EXECUTIVE SESSION**

No Executive Session Called.

**ADJOURNMENT**

President Clatfelter noted there were no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Schultz; seconded by Trustee Gray. Voice Vote with Ayes having it 4/0. Motion Passed. Public Meeting was adjourned at 6:18pm.*